VISION 2030
المملكة العربية السعودية
KINGDOM OF SAUDI ARABIA

اعتماد
NCAAA

هيئة تقويم التعليم والتدريب
Education & Training Evaluation Commission

Course Specifications

Course Title:	Writing 3
Course Code:	3012232-3
Program:	English Language 301200
Department:	English Language
College:	Al-Leith University College
Institution:	Umm Al-Qura University

Table of Contents

A. Course Identification

1. Credit hours: 3 hours	

2. Course type

a. University ☐   College ☐   Department ☑   Others ☐

b. Required ☑   Elective ☐

3. Level/year at which this course is offered: Level 3/2nd year

4. Pre-requisites for this course (if any)**:**
Writing 2

5. Co-requisites for this course (if any)**:**
none

6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	3 hours per week	100%
2	Blended	0	0%
3	E-learning	0	0%
4	Correspondence	0	0%
5	Other	0	0%

7. Actual Learning Hours (based on academic semester)

No	Activity	Learning Hours
Contact Hours		
1	Lecture	(3 hours) x (15 weeks)
2	Laboratory/Studio	0
3	Tutorial	0
4	Others (specify)	(1 hour) x (15 weeks)
	Total	60 hours
Other Learning Hours*		
1	Study	(1 hour) x (15 weeks)
2	Assignments	(1 hour) x (15 weeks)
3	Library	(1 hour) x (15 weeks)
4	Projects/Research Essays/Theses	0
5	Others (specify)	0
	Total	45 hours

* The length of time that a learner takes to complete learning activities that lead to achievement of course learning outcomes, such as study time, homework assignments, projects, preparing presentations, library times

B. Course Objectives and Learning Outcomes

1. Course Description
In this course students would try to write various types of paragraphs and essays related to advanced thematic issues such as relationships, challenges, creativity and technology, among other things. Students will be provided with practice in English writing and will be encouraged to explore different writing genres.

2. Course Main Objective
The main purpose of this course is to develop students' writing skills, and undertake activity or work of writing paragraphs, essays, stories, and letters expressing ideas or opinions. Also, it aims at developing an understanding of paragraph unity, support and coherence.

3. Course Learning Outcomes

	CLOs	Aligned PLOs
1	**Knowledge:**	
1.1	Display knowledge of writing skills and undertake activity or work of writing paragraphs, essays, stories, and letters expressing ideas or opinions.	K1
1.2	Demonstrate an understanding of paragraph unity, support and coherence.	K2
2	**Skills :**	
2.1	Use effective writing conventions such as mechanics, usage, and sentence formation to make writing easily intelligible.	S1
2.2	Perform skillfully on the computer for assignment submissions.	S2
3	**Competence:**	
3.1	Apply the writing process that includes pre-writing, drafting, revisiting, editing, illustrating and demonstrate ability to make simple notes that will be of reasonable use for revision purposes.	C1
3.2	Produce different types of paragraphs such as descriptive, persuasive, analytical, and argumentative which show ability to communicate.	C2

C. Course Content

No	List of Topics	Contact Hours
1	New Challenges: A descriptive paragraph about your first impressions of a new place	3
2	Cooperation and Competition: An information paragraph on cooperation and competition in learning	3
3	Relationships: A descriptive essay about a friend or a family member you admire	3
4	Health and Leisure: A cause and effect essay on activities that contribute to good health	6
5	High Tech, Low Tech: An information essay about a future invention	6
6	Money Matters: An analysis essay about what leads to success in business	6
7	Remarkable Individuals: An analysis essay about a leader you admire	6
8	Creativity: A definition essay about a creative person or a creative product	3
9	Human Behavior: An interpretation essay about non-verbal behavior	6
10	Crime and Punishment: An argument essay on an issue related to crime	3
Total		**45**

D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	**Knowledge**		
1.1	Display knowledge of writing skills and undertake activity or work of writing paragraphs, essays, stories, and letters expressing ideas or opinions.	Lectures/tutorials Individual work Team/peer work	Exams (midterm/final) Homework/written assignments
1.2	Demonstrate an understanding of paragraph unity, support and coherence.	Lectures/tutorials Individual work Team/peer work	Exams (midterm/final) Homework/written assignments
2.0	**Skills**		
2.1	Use effective writing conventions such as mechanics, usage, and sentence formation to make writing easily intelligible.	Lectures/tutorials Individual work Team/peer work	Exams (midterm/final) Homework/written assignments
2.2	Perform skillfully on the computer for assignment submissions.	Lectures/tutorials Individual work Team/peer work	Exams (midterm/final) Homework/written assignments
3.0	**Competence**		
3.1	Apply the writing process that includes pre-writing, drafting, revisiting, editing, illustrating and demonstrate ability to make simple notes that will be of reasonable use for revision purposes.	Lectures/tutorials Individual work Team/peer work	Exams (midterm/final) Homework/written assignments
3.2	Produce different types of paragraphs such as descriptive, persuasive, analytical, and argumentative which show ability to communicate.	Lectures/tutorials Individual work Team/peer work	Exams (midterm/final) Homework/written assignments

2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Midterm exam	10th	30%
2	Final exam	End of term	50%
3	Assignments\discussion\ participation	Weekly	20%

***Assessment task** (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Student Academic Counseling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice :
Office hours

F. Learning Resources and Facilities

1.Learning Resources

Required Textbooks	Blass, L. and M. Pike-Baky. 2002. *Mosaic 1: Writing*, 4th Edition. New York: McGraw-Hill. (International Edition)
Essential References Materials	Bailey, S. (2015). *Academic writing: A handbook for international students*.
Electronic Materials	*************
Other Learning Materials	*************

2. Facilities Required

Item	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	Classroom
Technology Resources (AV, data show, Smart Board, software, etc.)	Projector, Smart Board
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	none

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of teaching and assessment	Students	Direct
Quality of learning resources	Students	Direct

Evaluation areas (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)
Evaluators (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify)
Assessment Methods (Direct, Indirect)

H. Specification Approval Data

Council / Committee	The English language department's council

Reference No.	
Date	
Head of department:	**Dr. Hadi Hussein Al-Samadani** **Signature:**